

Mark St. United Church
COUNCIL MINUTES
Wednesday, October 28, 2015
Friendship Hall
6:30 p.m. – 8:00 p.m.

Recorded by: Coralee Vass

Chair: Pat Cole

Council Members: Maggie Allin, Murray Batten, Sylvia Cashmore, Pat Cole, Eilert Frerichs, Carolyn Holmes, Rosemary Hughes, Mitchell Parker, Ian Sine, Coralee Vass, Peter Mitchell, Christine Baayen, Gail Corbett, Sarah Gilmore, Karrie Whitaker.

Regrets: Christine Baayen, Mitchell Parker, Peter Mitchell, Gail Corbett.

Motion: Maxine Reid, (Conference Representative) be made a corresponding member to present information regarding the Comprehensive Review approved by the General Council. Moved by Murray Batten. Second by Carolyn Holmes – Motion approved.

Motion: Melissa Hope, (Chair of Property) be made a corresponding member to give a summary of the Property Issues and unbudgeted expenses. Moved: Murray Batten Second: Rosemary Hughes. – Motion approved, one opposed.

UCW representation – Emily Pettipiece (in place of Gail Corbett).

- 1) Opening Devotions Eilert Frerichs
- 2) Changes to the Agenda - None
Adoption of the Agenda - Moved Sylvia Cashmore – Second – Sarah Dorsett. All in favour.
- 3) Approval of Minutes of meeting held September 23, 2015. Motion – M. Allin – Second – S. Dorsett. Motion approved,
- 4) **Property Update** Melissa Hope (10 min)
 - a) **4 appliances required repair:**
 1. Freezer – Friendship Hall – new Gasket.
 2. Fridge – CEC – replaced.
 3. Dishwasher in CEC leaking – transformer blown. \$2,000.00 refurbished – new to us – has been funded by UCW.
 4. 2 pumps in boiler room not working for heating. 1 pump oiled and up and running. 2nd pump not able to work \$ 445.00 new motor for 2nd pump. \$1800.00 was in the budget.
 - b) **Rental Property:** 427 Mark St.garage roof is in need of repair. This is an unexpected expense and was not budgeted for.One quote was obtained from Mike Cochrane who gave an estimate of \$4,699.08. Mike Cochrane completed work for MSUC in the past and was found to be satisfactory. His pricing was considered fair and reasonable. Another suggestion brought forward was that a couple of men would complete the work of re-shingling once supplies were purchased. After discussion, it was agreed that this was not a viable option due to WSIB coverage not covering volunteers as the fear of someone becoming injured during the work.

Motion - Whereas there is a need for roof repair. We have an estimate, and whereas our general account would suffer, it would be suggested that the funds come from the

investment account (Tangerine account) – Moved by Carolyn Holmes. Second – Sylvia Cashmore. Motion approved.

Door facing Mark Street is not being locked – has to be locked from inside – will be re-keyed and Judy will have only key.

Motion to approve/accept Property Update report – Carolyn Holmes – seconded by Sylvia Cashmore. Motion approved.

5) **UC General Council 42 Meeting**

General Council 42 Report - Maxine Reid Bay of Quinte Conference President and General Council 42 Commissioner from Shining Waters Presbytery

I attended General Council 42 in Corner Brook, Newfoundland in August. I am offering you a report I have already given to my home congregation, Shining Waters Presbytery and Circuit Rider. I would like to clear up one point however. There were 10 separate proposals for the NUCW to permit the National President to become a voting member of the General Council Executive, not just a Corresponding Member. These 10 proposals were included in the work of the Sessional Committee. It was the recommendation of this committee that UCW Representation be included in the new National Executive. These proposals did not get voted on at GC 42. The vote will be taken at the National Executive level of the United Church.

The primary work of this General Council was the report prepared by the Comprehensive Review Task Group, which was charged at GC 41 in Ottawa with determining how to reduce the ongoing annual budget of the church as a whole and continue savings going forward.

The report from the CRTG (Comprehensive Review Task Group), United in God's Work, published in March made several important recommendations:

Chasing the Spirit. Make a commitment to supporting new ministries and new forms of ministry through an initiative tentatively called 'Chasing the Spirit'.

Make no substantive changes funding and personnel wise to our Aboriginal Ministries conversations and organizations.

Change from our current four court model (congregation/pastoral charge, presbytery, conference, general council) to three councils. Communities of faith would be what we currently think of as congregations'/pastoral charges and could/would also include new forms of ministry and ministries through the Chasing the Spirit initiative. Congregations would have additional autonomy (within the guidelines and rules of the church) to commence and end calls and appointments of ministers and buying and selling of property.

Presbytery would no longer exist as we currently know it. Communities of faith (congregations/pastoral charges) would exist in a covenantal relationship with a Regional Council (replacing Conferences). Regional Councils would provide advice, support and services to the communities of faith. It is recommended that Regional Councils meet at least once a year in person, electronically, or via their executives to make decisions, and this regional council would be comprised of one lay and one ministry representative from each community of faith in the region. The size and number of the Regional Councils to be determined going forward and may be complete by GC 43 to be held in July 2018 in Oshawa and hosted by Bay of Quinte Conference.

These changes all require a Category 3 Remit.

A "remit" is a vote by presbyteries or by presbyteries and pastoral charges to change the Basis of Union of the church. The Presbyterian Church in Canada, The Methodist Church, and the Congregational Churches of Canada united in 1925 to form The United Church of Canada. Their agreement was set out in a document called the Basis of Union. This document was part of the federal and provincial legislation that created the United Church. It contains a statement of faith and an outline of the structure and basic policies of the United Church. The Basis of Union can be seen in the 2013 Manual of the Church and also on line at the United Church Website.

A Category 3 Remit means that every Presbytery across the country and every congregation/pastoral charge get to vote on these changes. It also means that instead of sending assessments for each congregation/pastoral charge to Presbytery as is currently done, the assessments would be sent directly to the national church office. It is also theorised that the current assessment rate would rise by approximately 4.75%.

CRTG recommended a College of Ministers be established to accredit, oversee and discipline all ministers across the country.

CRTG recommended an Association of Ministers be formed. The recommendation was that a working group of ministers be struck to explore whether to set up such an association. This would also be Canada wide.

That the church spends only what it receives. This requires the national church to reduce its spending by at least \$11 million by 2018 from the 2015 spending levels. Number and function of staff depends on received revenues.

The Mission and Service fund would be used only for ministry and mission activities and not for governance and administrative services as is done to-day and support services (administration) at the regional council and national level be funded by assessing communities of faith (congregations/pastoral charges). That the sharing of all resources, wealth and abundance be encouraged across the church.

After the CRTG report was issued, there were 84 separate proposals issued by various Presbyteries and Conferences with alternate ideas to address the report.

General Council formed a Sessional Committee made up of an equal number of members of the order of ministry and lay members to deal, not only with the CRTG report recommendations, but also with the additional 84 proposals related to the CRTG report.

The Sessional Committee started work the Wednesday prior to GC 42 and made the following recommendations to the GC 42 Commissioners for our consideration and work during the week.

Recommend that 10% of the annual Mission and Service giving's are invested in new ministries and new forms of ministry initiative tentatively called 'Chasing the Spirit'. This would be commenced by the General Secretary, General Council with implementation that should:

Include initiatives for existing communities of faith (congregations/pastoral charges) that want to be transformed;

Consider setting proportional targets for diverse intercultural ministry expressions;

Consider accessibility and engagement by rural, remote and other communities;
Consider additional sources of revenue for the fund, such as revenues from property sales of bequests;

College of Ministers is not to be considered

Association of Ministers is to be left to members of the order of Ministry to determine on their own discipline, oversight, and ordination/commissioning of ministers be handled at the regional court level

In addition to the work of the CRTG that took the majority of our time, we also entered into a covenantal relationship with the United Church of Christ in the United States. This means that if desired, our ministers may apply to accept a call in the United States and their ministers are able to apply to accept a call in Canada.

We also entered into a discerning relationship with the People's Republic of Presbyterian Church and the United Church of Christ in the Philippines. This means that we accept that our theology and doctrine is basically the same and will continue the relationship on a going forward basis.

It is a privilege and a responsibility to become a General Council commissioner.

The next GC may be held electronically in 2017 to deal with the remits being issued from GC 42. It may mean that at the Conference Annual Meeting in 2017 we need to elect our GC 43 commissioners.

It is very important that each congregation/pastoral charge understand the remit process and that we vote on each remit we are sent.

Motion – On how to handle remits be on a future agenda for Council Meeting. Moved – Murray Batten. Second – Carolyn Holmes. Approved by all.

6) Open Issues

- a) Finance: Financials/Audit of Financial statements Carolyn Holmes – (5 min)
Independent 6 month review by Jim Coghlan with several recommendations. Audit had been requested at AGM – but didn't include as to who should do annual audit and proposed budget for annual audit. Audit by chartered accountant would cost \$3,200-\$3,500. Motion to send \$100.00 gift certificate with thank-you card to Jim Coughlan by C. Holmes, seconded by S. Cashmore. Motion approved,

Moved that Chair of Finance Committee be authorised to have an independent review of the full year of 2015 at a cost not exceeding \$1,500.00 Moved by M. Batten, seconded – S. Cashmore Would go into annual report. Motion approved,

7) Reports

- a) Finance Report Carolyn Holmes
Because we are in deficit – have looked at revising 2015 Budget to date. Motion to accept revised budget of deficit of \$57,000.00 Moved: Carolyn Holmes, Seconded – Maggie Allin. Motion approved,

Motion: that advertising from Peterborough This Week be removed: Carolyn Holmes, Seconded by Sarah Dorsett. Motion approved.

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| b) Presbytery Report (none) | Murray Batten |
| c) Property Report | Melissa Hope |
| d) UCW Report | Gail Corbett/Emily Pettypiece |
| e) Stewardship Report | Don McLaren |
| f) Edge Report (none) | Tim Holland |
| g) Worship Team | Eilert/Pat C. |
| h) M&P Report | Beth Steinmiller |
| i) Health Committee (none) | Coralee Vass |

j) Outreach (none)

Sharon Simpkins

Motion to approve reports as presented. Moved by Emily Pettypiece. Seconded by Rosemary Hughes. Motion approved,

8) New Business

Transition Report will be available 2 days prior to Council Meeting. Meeting is November 25th.

Murray requested that he be replaced as Presbytery representative.

At November meeting will review Mandate of Church Council and Nominating Committee. Will do Proposed Budget for 2016 at December meeting –

Pat Cole will host a celebration for Council members from 4:00-6:00 pm on a weekend.

9) Closing

Eilert

10) Next Meeting -Wednesday, November 25, 2015 at 6:30 pm.

**REPORTS TO COUNCIL
OCTOBER 23, 2015**

STEWARDSHIP COMMITTEE REPORT - Don McLaren - 19-Oct-15

The Stewardship Committee was started this fall to provide the Congregation with a plan to describe our 'givings' plan for the near future. This information is important as an expression of the Congregation's commitment to the future. After a couple of Sundays of discussion and reflection, we started the use of the Pledge form on the last two Sundays. Our goal is to get a maximum number of responses by early November to be able to feedback the financial commitments received as they relate to the eventual request to be able to call a new Minister. The number of responses has been low so far.

We will shortly start soliciting response by phone (with due regard to vulnerable people) to maximise the number of responses. We will continue the weekly information and requests. We plan to report a total number of responses and the estimated General Fund giving pledged in early to mid-November to support the timing of a Congregational Meeting late November. The committee is then wrapped up.

OBSERVER UPDATE: Pat Cole/Coralee Vass Observer Reps.
Complete- 3 new subscribers; 4 did not renew.

WORSHIP TEAM UPDATE:

Draft Terms of Reference for Worship Team & draft Policy on Worship to be approved by Committee and then sent on to Council for approval

Upcoming Services

Memorial Service for Victims of Quaker Oats Fire

- Eilert reviewed the December 2016 community plan for a memorial service 100th anniversary of the Quaker Oats Fire, and asked that Mark Street consider hosting a time of refreshment following the wreath laying. Brenda will take this request forward to UCW.
- **Upcoming Services:**
- **Remembrance Sunday** - November 8: Eilert will contact Ken Withers about the veteran's involvement in wreath laying, as well as Reese (piper); Noah Abrahamse and Sam Baayen who are cadets may be involved in some way.

- **Pulpit Supply** may be needed for January 17 and 24, 2016. Pat Cole offered to take the service on January 17, and Brenda Cochrane offered to assist her.
- **Children's Christmas Presentation** – Eilert will consult the leaders of CCEP about plans and scheduling.
- **Communion dates:** November 1, December 3, and Christmas Eve
- **Schedule for Worship Leaders** has been set up till January 17, 2016

PROPERTY REPORT – Melissa Hope

Appliances at MSUC

Dishwasher in CEC will be \$1000 to fix and \$2000 to install a refurbished 'new to us' dishwasher. We have been advised by the technicians that both the dishwashers are 5 years above the lifetime average. In the past 3 weeks, 3 appliance companies have attended to these issues. A gasket was repaired on the fridge in Friendship Hall and reset the temperature gauge on the cooler in that kitchen a couple of weeks ago.

Chest Fridge

The chest fridge in the CEC is non-fixable b/c of leaking freon. This is the fridge used for King George breakfast program. I decided to replace it with a good 'used' fridge on kijiji to help save money. I currently have a lead on one for \$200. I will be moving that in later this week. I have kept Sharon Simpkins in the loop on these updates.

Furnace

October 15: Judy called and the furnace was not working in the west boiler room. Ian came in and had look and got one of the 2 pumps are going. He had to shut the pump back off b/c of a very loud squealing noise. This issue started back in the spring and was shut off for the summer but it now needs to be dealt with for the furnace use. The 2nd pump is not working. I have called Sayers Heating and they are coming this Friday (23) for their annual inspection and maintenance on the furnaces. I have asked them to give me a quote on the cost to fix both pumps. Ian feels we should maybe see if we can have them re-built instead of buying brand new ones to help save money. The pumps are not that old. A new pump is \$1800 plus Tax.

427 Mark Street Property

The garage roof at the rental property at 427 Mark Street needs to be repaired. The tenants asked for the repairs in July. The shingles are in bad shape. Squirrels are getting in and have now damaged a couple of the boards underneath and 3 bricks have fallen away. The tenants' property and items are being damaged. Mike Cochrane gave a quote in August for the roof - approx. \$4600. This needs to be done within the next month before snow. I have had a few ideas suggested about tarping the roof and putting a pop up car port inside the current garage to help protect tenants' property. I have talked with the tenants in person this morning, they are not happy with that. They rightly feel these are temporary solutions and we will be dealing with this same issue next spring. They currently have a tarp up and water still gets in when it rains. They are worried about their property/items, they have been there 17 years and the roof has not been replaced during that time.

UCW REPORT- Gail Corbett

Dessert and tea served and Jewell opened the meeting with a devotional.
 UCW met Tuesday Oct. 13. Guest speaker was the new head of Hospice.
 We saw architectural plans for the proposed HOSPICE BUILDING.
 Plans for the Yuletide Tea and Bazaar, Nov. 14th were discussed.
 Over 25 UCW members answered the role call and many visitations and phone calls were noted.
 Cards of remembrance and condolence were noted.
 Next meeting Tuesday Nov. 10th.

M&P REPORT – Beth Steinmiller, Chair M & P Committee

The M and P committee has been reviewing the Ministry and Personnel Committee Guidelines, As well we have reviewed current position descriptions, identified performance review teams and

are in the process of meeting with the four staff of the church. Our work plan is to have the reviews completed by November 15th. Part of that process also includes a review of wage and salaries. We will be presenting a report to the board mid November prior to the board's budget discussions.

We also have one confirmed retirement pending next May. Heather Rumble has announced to the committee her plans of retirement.

OUTREACH REPORT – Sharon Simpkins September 23, 2015

Big neighbourhood event: Play Street

Sept. 26th Saturday 10 am – 2 pm on Douro St. Promotes meet your neighbours, offers kid friendly events on a car-free street!

Outreach has been working with the Peterborough Poverty Reduction Network along with Moms from King George and Armour Heights to create kid friendly accessible events in East City. The event on Saturday is sponsored by Green-Up. Street closure applications and family activities were invited by Brianna Salmon of Green-Up.

NB Mark St asked for the event to be on Saturday vs Sunday because Douro St is between 3 active churches. Pleas the request was honoured.

Breakfast for Learning:

Meets Monday @ 9 am

King George has requested help to **offer hot meals** in the winter months, have asked UCW to consider partnering! Details to follow!

PCCHU Collective Kitchen:

Laura Jack and the young Moms' group have started their fall session in the CEC; Outreach continues to finance grocery money \$75.00/ month.

Community Gardens:

All plots were rented. Renters took better care of their gardens this growing season! Have asked the City to put Outreach on their 'grant' listings for applications. Outreach is seeking funds to improve the gardens with defined plots, soil and enhance the south lawn and the flower bed along the south wall! Definitely will need expert help in filing the application!

Food Bank @ St Luke's:

Items are coming in but very few, plan: to promote this initiative.

Mitten Tree:

We need a tree!

Submitted by Sharon Simpkins

OUTREACH REPORT – Sharon Simpkins October 23, 2015

Play Street was very successful, lots of families. Activities were appropriate, however geared to the very young child. The 8 year old and up enjoyed the fire buskers, but got bored quickly. No signage, especially for the bike path, bikers were very aggressive.

Breakfast for Learning:

Meets Monday morning 9:30 am- 11 am. The containers are being washed in Friendship Hall rather than at the school (teachers are working to rule). This plan will stay the same, the dishwasher does get the containers cleaner.

The logistics for **the hot meal program** is a concern. Keeping food hot during transfer is huge. Discussions in progress to have the children come to the CEC. Again finding an opening for this project is limited; probably a Friday.

Blessings in Backpack is partnered with Armour Heights.

Community Gardens: NB September's Report

The plots will be tidied for the winter as soon as the gardeners clear their produce.

Mitten Tree:

Thank You to Pat Cole for finding such a beautiful tree. We have out the *Tree* in the breezeway – better exposure and looks festive too.

2016 Budget:

- *Outsource help for filing a grant application from the City to improve the Community Gardens and Church flower beds*

- Plan to book the Soup N Sandwich dates with the "Event" Committee.
- Will need clear directions for combining Mission and Service with Outreach from the Council for 2016.

Submitted by Sharon Simpkins

Financial Report to Congregation September 2015

September Month End

General Account

General Revenue Year to Date \$ 160,358.43
 (Including M&S)

(Offerings total \$92,889.19)

Expense Year to Date \$ 185,830.65
 Includes Payroll, Worship,
 Administration & Maintenance,
 Mission & Service)

Year to Date Net Income (Deficit) - (\$ 25,472.22)

Mission & Service Year to Date
Income \$13,115.50

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Memorial Fund

Account Balance September 30, 2015 **\$35,183.61**

Investment Savings Account (now named Tangerine)

Account Balance September 30, 2015 **\$142,882.12**

*Respectfully submitted,
 Carolyn Holmes
 Chair, Finance Committee*

Turkey Supper October 17 2015 4:30 to 6:30
 Coordinators – Greg Simpkins & Sarah Gilmore
 Kitchen Lead – Greg Ross
 Kitchen Help – Goldie, Ian, Rick
 Tickets – Dick Simpkins
 Advertising – Sharon Simpkins
 Turkey Delivery – Ian Sine & Sarah Gilmore
 Pie Cutters – Ken and Heather Rumble, Buddy Hunter

Details

Preparations began with picking up the turkeys on Tuesday and delivery began Wednesday night. Volunteers arrived during the day on Friday to peel potatoes and set up the CEC. Kitchen preparations began at 9:00 am on Saturday as the cooked turkeys were returned and then carved. The kitchen lead began to prepare the rest of the food and volunteers arrived at 4:00pm

to help serve and cut pies. The doors opened at 4:30pm and over the next two hours 143 people enjoyed a delicious turkey dinner.

Feedback Received

This year's turkey supper was later than previous years and as a result it did keep people from attending, as it was the weekend that followed thanksgiving. Next year's turkey dinner will return to being the last Saturday in September.

- Peeled potatoes for the mash potatoes were great, previous year the skins were left on.
- Turkey was cold – but it usually not heated.
- Addition of a family rate ticket was well received and appreciated
- Some churches are not doing big dinners and people appreciated that Mark St. still is.

Overall

The turkey supper was a wonderful church event as it brought together many church members who volunteered their time to help out in some form and saw many community members attend. A total of 143 tickets were sold and a profit of \$1598.44 was made.

Sincerely,

The Events Committee
Greg Simpkins & Sarah Gilmore

Fall Rummage Sale Saturday October 24 2015 8:00am – 11:30am
Coordinator – Joanne Miller assisted by - Sarah Gilmore

Details

Donated items were dropped off at the church from Tuesday October 20 to Friday October 23 by Mark St. church members. Volunteers arrived Friday afternoon to set up the friendship hall and the CEC. Saturday morning the doors opened at 8:00am and volunteers arrived at 7:45am. The Girl Guides were invited to sell Girl Guide cookies in the lobby, as to reach out to Baden Powell groups.

Feedback

Extra volunteers were recruited this year to help with clean up and it all went smoother than previous years.

Clothesline was unable to do a pick up as they now only pick up in each area once a month. Clean up volunteers graciously took items and dropped them off at Vinnies.

People appreciated the pay what you think it's worth approach, and donations were received from 3 people who did not find anything to buy, but wanted to donate to the event.

Clarification is needed that this event is different from the spring rummage sale in the way of pricing.

Overall

The rummage sale received less donated items; people only had 4 days to drop off items because of the turkey supper and the federal election which had use of the CEC on the Saturday and Monday prior. However, a comparable profit was received and fewer items had to be junked. Total profit was not ready at time of report.