

**Mark St. United Church**

**COUNCIL MINUTES**

Monday, February 02, 2015

Rescheduled to Monday, February 09, 2015 due to inclement weather

Friendship Hall

6:30 p.m.

**Recorded by:** Coralee Vass

**Chair:** Pat Cole

**COUNCIL MEMBERS:** Maggie Allin, Christine Baayen, Murray Batten, Sylvia Cashmore, Pat Cole, Gail Corbett, Amy Ferren, Eilert Frerichs, Sarah Gilmore, Carolyn Holmes, John Holmes, Rick Kratzer, Lois Morse, Greg Simpkins, Coralee Vass, Karrie Whitaker, Don McLaren

**REGRETS:** Gail Corbett, Amy Ferren, Sarah Gilmore, Lois Morse.

1. **OPENING: Greg Simpkins**
2. **AGENDA - ADDITIONS TO AGENDA**
  - a) **Comments from Presbytery (time permitting)**
3. **ADOPTION OF AGENDA WITH ADDITIONS**

**MOTION TO ACCEPT:** Don McLaren

**SECONDED:** Sylvia Cashmore

**CARRIED** – Approved
4. **Minutes of meeting held December 17, 2014**

**MOTION TO ACCEPT:** John Holmes

**SECONDED:** Don McLaren

**CARRIED** – Approved
5. **BUSINESS ARISING FROM THE MINUTES:**
  - 5.1 **Transition Committee Report(20 min)** **Carolyn Holmes**
    - 5.1.1 **Nomination Committee Update** (Diane Bestard, Melissa Hope, and David Hunter) - Eilert Frerichs

Carolyn did Power Point presentation (a synopsis follows)

- Over the summer discovered what they were meant to do – met weekly with a mandate of finding an Intentional Interim Minister – a choice made by Council and backed by the Congregation – after several weeks and interview process – Reverend Eilert Frierchs was hired.
- Working with Eilert –Regular Sunday worship, meetings begin with Bible Study and prayer (drawn out spirituality), solicited feedback, addressed concerns and accolades, hosted an evening for expressing thoughts, will only address concerns brought forth personally – no longer anonymous concerns. Home Groups have started will shape what church is looking for in permanent minister. Recognize grief in loss of Bob.
- Goals of the Transition Team – plan and guide needed change for future life of the church, help us overcome the loss of Bob and move from pre-occupation of past to future.
- Council to support our goals, new plan of organization, ensure existing committees are functioning effectively,
- In Home Gatherings – we hope to learn who the congregation is, what it does, how we see ourselves in the future, do Congregational Health Inventory. Will discover a new identity, leadership changes during interim ministry. Will be going through to mid-March.
- These changes are – nominating committee, determining intentions of current members, seeking new potential candidates for Council. There are terms of reference – usual committee procedure; complete the task before the next AGM, clarify intents of holders of current positions, be guided by relevant handbooks. Approach members to secure their willingness to stand for election, inform interested members of the expectations and responsibilities; report to Transition Team; report to Congregation at AGM. The results will be presented to Council – will be getting approval from the AGM.
- Preferred Profile of a Transitional Council – Chair – secretary, treasurer, chair of ministry and personnel, UCW member, presbytery representative, plus approximately 3 more. Develop policies for Mission and Ministry, ensure committees function effectively and understand the policies of Council, foster teamwork, develop stewardship plan. Assist the Transition team; support and assist the transition team. Council no longer worker bees but have oversight. How do we link Council and specific work committees – develop own programs within policies developed by Council. Control

is annual report and budget. If they need support and advice of council they would come to a meeting. Chairs of these worker groups – need to be strong advocates.

- Will be doing groundwork for JNAC. Carolyn clarified that Transition Team is the same as JNAC and actually Transition Team is a deeper process.
- Move – To accept the report of the Transition Committee including the Nomination Committee and the New Council Model. By Carolyn Holmes, seconded by Maggie Allin. Approved.

## 5.2 Budget Discussion (60 min)

Carolyn Holmes

**5.2.1** 20 Chairs to be donated for Gallery in the Attic. Chairs are not labelled MSUC. Moved by Greg Simpkins, seconded by Sylvia Cashmore. Approved.

Revenue – 2014. Total givings \$208,858.67. Need to decide if final bequest of Patterson fund of \$25, 184.00 stay in general fund or move. Parish Nurse Support of \$2,095.00 is not for wages but use for programs. General revenues total - \$42,733.87. Total fundraising - \$10,768.36. Ministries total \$24,341.86 **Total Revenue \$286,702.76**

Transfers from Savings \$10,000.00 in March and June and transfer from Memorial Fund for Roof \$10,000.00

**Total Expenditures – 2014. \$298,363.13**

Need to set up strong Stewardship Program for future (Need approximately \$5,000.00). Need to also develop a marketing plan. Transition team is budgeted \$2,000.00 for Congregational events, publicity costs, etc. Proposed budget for 2015 that we would have \$3,727.00 surplus – but suggested that we return it to ‘Savings Replenishment’.

Motion that budget be accepted as presented and commended to congregation for approval. Moved by Carolyn Holmes, Seconded by Don McLaren. Approved.

Proposed Annual General Meeting – March 15<sup>th</sup>. Confirmed.

Need to do Financial Review. Carolyn will investigate to see if we can get it done.

- 5.3 **EDGE Property Update-see report** Don McLaren  
1 ½ hr presentation to Presbytery – was general information about EDGE Property.
- 5.4 **M&P - see report** Don McLaren
- 5.5 **Property - Rental Property – 423 Mark Street - Vacant House** -Don McLaren/Rod Alton/Christine Baayen. Christine has had a few people inquiring (are asking about utilities included) – but Carolyn suggested that people are more interested in keeping it lower if they have to pay for it. Need to publicize about availability. Council agreed on \$2,000.00 without utilities. Need to screen our tenants. Normally would be trustees responsibility – will ask Christine if she can rent at \$2,000.00 without utilities and with references – Moved by Carolyn Holmes, Seconded by Greg Simpkins. Motion carried.  
**Deeds/Insurance Papers for Rental Properties** – see Property Report
- 5.6 **Frame for signature quilt – no update.**  
**ACTION:** Lois Morse to contact Vern Pinn, Jim Brown to help.
- 5.7 **Update on Trustees meeting** Eilert Frerichs
- 5.8 **Governance Committee** – on hold until spring of 2015
- 5.9 **Worship Team Update** – Eilert Frerichs. St. James, St. Andrews and George St and us have been invited to Trinity United Church on April 2<sup>nd</sup> Maundy Thursday at 7:00 pm for quiet reflective service. All agreed.
- 5.10 **Finance – Budget– Carolyn Holmes** – Annual Meeting – end of February/beginning of March, 2015.

**6. Presbytery** **Murray Batten**

**7. Upcoming Events**

- 7.1. **Lent February 18** **Eilert Frerichs**  
Eilert will do services on Wednesday starting on Ash Wednesday.
- 7.2. **Palm Sunday** **Eilert Frerichs**
- 7.3. **Good Friday** **Eilert Frerichs**
- 7.4. **Easter** **Eilert Frerichs**
- 7.5. **Festival of Faith Update** **Eilert Frerichs**
- 7.6. **Strawberry Supper**

**8. REPORTS:** Reports Attached For your information

## 9. NEW BUSINESS

### 9.1. Outreach – Sharon Simpkins

They would like to redirect their food collection from Kawartha Food Share to St Luke's food bank. Keeping it in the community.

Outreach will provide an overview of the changes being made in the Outreach program for 2015, more pro-active in the community!  
At this time are uncertain as to who will be the Outreach representative.

9.2 Presbytery –discussing doing oversight visits to congregations every 3 years.

## 10. Closing – Coralee Vass

## 11. Next Meeting - Monday, March 9, 2015 at 6:30 pm.

M&P Report  
Submitted by Don McLaren  
February 2, 2015

We had tried to estimate in Jan 2014 what would happen through the year. As we were without a direct minister for 2-3 months our actual costs came well under budget by about 13k\$

- With Eilert in place through 2015 we have lowered costs from various lines of the budget including pension, housing and travel for an additional 12k\$ for 2015
  - 2014 budget 185,940
  - 2014 actual 172,557
  - 2015 budget 160,672
- Note that a permanent Minister will return some of these costs next year
- Budget lines have been added to pay UCCAN for payroll services and to pay UCCAN Interim Ministers Sabbatical Fund
- We have recommended 0.9% increases to keep the budget tight in line with UCCAN

Health Committee Report  
Submitted by Coralee Vass  
Health Committee Meeting - January 27th, 2015.

1. Health Co. Guest Speaker - Lori Laperle (PRHC Palliative Nurse Consultant) to talk about "Advanced Care Planning" - in Friendship Hall following Church Service February 1st. Our next Health Co. Guest Speaker will be scheduled for May/June and the focus will be more for our younger families with children.

2. The next series of "Living with Chronic Disease" series is set to start in February on Wednesday afternoons and again is being facilitated by Joanne Miller.
3. Pastoral Care Team Update - numbers were down this year for the Christmas Party. Blue Christmas had a good turnout. The Pastoral Care team/Janice Ross is receiving more calls for visits - either in the hospital or in the home/long-term care setting.
4. Janice continues to have good turnouts for the Blood Pressure Clinics and Automatic Electrical Defibrillator in services are to be announced. Janice has sent in her statistics for 2014 into the ICHM (Inter-Church Health Ministry). Parish Nurse Retreat is planned for September, 2015.
5. The Health Committee has identified that there are more congregants who need reserved/handicap spots closer to the entrance (as already presented to Church Council). The plan is to do some painting of lines/signage in the spring (once the snow is gone). Coralee Vass approached one of the co-owners (Doug) of Sullivan's Pharmacy to see if our able-bodied congregants could park there on Sunday (since Pharmacy is closed on Sunday). Doug stated that Mark Street congregants could park in the Sullivan's Pharmacy parking lot on Sunday.
6. The Health Committee is putting the final touches on our policy for Food Handling at MSUC - and will be presented to the Church Council at the March meeting for review and approval.

## OUTREACH REPORT – Submitted by Sharon Simpkins

The Outreach Bulletin Board is to the left to the west kitchen door; the postings keep you connected to our fundraisers.

Projects are financed by Soup N Sandwich Sundays

### **Soup N Sandwich Sundays:**

**February 15th/15**

**March 22nd/15**

**April 19th/15**

**May 24th/15**

**Oct. 25th/15**

**Nov. 22nd/15**

### **Projects for 2015**

**Breakfast for Learning (PCCHU) +/- \$300.00**

**Supplies for refreshments following worship & for Friendship Hall Kitchen +/- \$400.00**

**Collective Kitchens (PCCHU) \$75.00/month**

**Gleaning (PCCHU) \$250.00**

November 2014, Mark St. U C hosted an EDGE meeting with invited businesses, services and schools. Instantly Outreach gravitated to the Peterborough Poverty Resource Network. There was a meeting with Armour Heights and King George school parents with PPRN chairing on Jan. 27th/15. The purpose of the meeting was to create community with fundraising for the needs of Ashburnham/East City. Mark St. U C is the ideal event location. We are meeting on Feb. 10th @ 1:30 pm to discuss, the “vision”, “role” of the schools and how to include the community. Many projects and community enhancements occur with a simple idea/need that grows to fruition e.g. the splash pad in Nichols Oval. The Green Sprouts daycare initiated the project/fundraised/completed with very little community help. No one seemed to know how this happened.

### **New Initiatives for 2015 (+/- \$1,000.00)**

**Blessing in a Backpack**

**(Families have been identified as not having enough food for the weekend)**

**Outreach will financially/supply food as needed.**

**Fit N Fresh Fridays**



(fresh salads, hot chilli etc. would be served Q other Friday after outdoor fun, the teachers select the meals and what they need)

**Buck-a-Bowl**

(Hot soup is served, again Outreach would support as requested)

Interestingly, Stickling's Bakery in East City has offered their bread every Friday for these projects. A variety of bread is chosen by the Outreach committee put in the freezer in F/Hall and can be picked up by a school rep on Monday. The bread is fresh and organic, BUT must be frozen. Did you know St Luke's Anglican Church has a Food Bank with freezers?

**Outreach motions:**

**Mark St U C support the St Luke A C food bank and not Kawartha Food**

**Share.** Moved by Greg Simpkins; seconded by Rick Kaiser. Motion carried.

Rational: supporting the local community!

Respectfully Sharon Simpkins

**Remember:** *Soup N Sandwich Sunday Feb. 15th following worship*

**AND**

*Shrove Tuesday is Feb. 17th "food/fun/friendship" and PANCAKES!!!*

## OPENING & CLOSING

Council Member	Month	Opening	Closing
SIMPKINS, Greg	02-Feb-15	opening prayer	
VASS, Coralee	02-Feb-15		closing prayer
WHITAKER, Karrie	March	opening prayer	
FERREN, Amy	March		closing prayer
CORBETT, Gail, UCW Rep	April	Opening prayer	
ALLEN, Maggie			Closing prayer